

The Village Community Presbyterian Church

POSITION DESCRIPTION

POSITION: SECTION LEADER

REPORTS TO: Worship Director

DEPARTMENT: Worship Ministry

CLASSIFICATION: Non-Exempt | Hourly

HOURS/WEEK: 4 Hours Per Week | 52 Weeks Per Year

DATE: Revised September 2026

I. PURPOSE OF POSITION

Provide professional musical and spiritual leadership to the assigned Chancel Choir section and the full choir. Foster spiritual growth among choir members and the congregation through loving fellowship, joyful worship, biblical education, and selfless service centered on Jesus Christ.

II. ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Attend and sing at the following:
 - Weekly choir rehearsals
 - Sunday morning rehearsals, beginning 45 minutes to one hour before the service
 - Sunday morning services, remaining through the conclusion of each service
 - Village Community Chorale rehearsals and concerts
- Sing at additional services, concerts, and recitals as requested by the Director of Worship
- Perform as a soloist or member of a choral ensemble at the direction of the Director of Worship
- Manage the assigned choral section, including preparing seating charts and assigning voice parts

III. PROFESSIONAL QUALIFICATIONS AND CAPABILITIES

- Demonstrate strong choral skills, including the ability to follow a conductor and blend effectively with the section
- Demonstrate vocal proficiency and strong music literacy
- Possess a strong solo voice

- Demonstrate strong sight-reading skills
- Have formal music training; a degree in music is preferred
- Demonstrate a sincere commitment to leading others in worship and praise
- Use an iPad with forScore or comparable music software
- Record vocal parts or practice tracks as needed
- Maintain accurate and timely hourly reports and timecards
- Communicate with section members as needed
- Report relevant matters and concerns to the Director of Worship or Worship Coordinator, as appropriate

IV. PROFESSIONAL ATTRIBUTES

- Demonstrate a personal commitment to Jesus Christ through words and actions that reflect God's love toward members, non-members, volunteers, visitors, and staff
- Support the mission, vision, values, governance, and worship practices of The Village Community Presbyterian Church and the Presbyterian Church (U.S.A.)
- Maintain a positive attitude and composure under pressure
- Promote teamwork and demonstrate genuine care for church staff, members, non-members, volunteers, and others connected with the church
- Show initiative, adaptability, and a willingness to assist wherever needed
- Exercise sound judgment and make effective decisions
- Maintain the highest standards of integrity
- Communicate effectively and remain highly organized

V. FAITH COMMITMENT

Demonstrates an active and growing faith in Jesus Christ; embraces and supports the church's vision of Following Jesus for Life; honors the Reformed tradition and Presbyterian polity; and consistently reflects Christian character, integrity, hospitality, humility, and servant leadership in all relationships and responsibilities.

HOW TO APPLY:

Contact Juan Carlos Acosta, Director of Worship Ministry
jacosta@villagechurch.org