

The Village Community Presbyterian Church

POSITION DESCRIPTION

POSITION: CHILDREN'S CHOIR DIRECTOR

REPORTS TO: Director of Worship

DEPARTMENT: Worship Ministry

SUPERVISES: N/A

CLASSIFICATION: Non-Exempt | Hourly

HOURS/WEEK: 4 Hours Per Week | 52 Weeks Per Year

DATE: Revised September 2026

I. PURPOSE OF POSITION

Provide professional leadership in support of the church's mission and ministry, fostering opportunities for individuals to develop the heart, soul, mind, and strength of Jesus Christ through authentic fellowship, transformative worship, biblical discipleship, and compassionate service to others.

II. ESSENTIAL FUNCTIONS & RESPONSIBILITIES

- Provide spiritual, artistic, administrative, and educational leadership for the Children's Choir Ministry, fostering a Christ-centered environment where children grow in faith, worship, musical excellence, and community.
- Recruit, welcome, and retain children and families in the choir ministry, encouraging active participation in the worship and musical life of the church.
- Teach and develop age-appropriate vocal technique, music literacy, choral skills, worship leadership, and musical expression that cultivates both musicianship and spiritual formation.
- Plan, rehearse, and direct anthems, musicals, seasonal presentations, and other musical offerings for worship services and special events.
- Collaborate in the selection, evaluation, and acquisition of appropriate music, curriculum, and ministry resources that support the goals of the Children's Choir Ministry and the broader worship ministry of the church.
- Prepare children to participate confidently and meaningfully in public worship, helping them understand the role of music as an expression of faith and discipleship.

- Coordinate rehearsals, performances, schedules, communications, and ministry activities to ensure effective program administration and participant engagement.
- Foster positive relationships with children, parents, volunteers, and church staff, creating a welcoming, supportive, and nurturing ministry environment.
- Communicate regularly with the Director of Worship regarding ministry goals, program planning, work schedules, worship participation, special events, and administrative matters.
- Support the mission and vision of the church by helping children develop a lifelong love for worship, music, Christian community, and service to Jesus Christ.

III. QUALIFICATIONS AND EXPERIENCE REQUIRED

- Exemplify in word and action a personal commitment to Jesus Christ as Lord and demonstrate a witness to God's love through interactions with members, non-members, volunteers, visitors and all staff members
- Maintain a cooperative team spirit and an attitude of genuine care for all church personnel, members, non-members, volunteers and others who associate with the church
- Maintain a positive attitude at all times and poise under pressure
- Exhibit a "whatever it takes" attitude
- Must possess a reputation for sound judgment and decision-making ability
- Must have unquestioned integrity
- Must be highly organized and have excellent communication skills
- Must work well with children
- Must have musical leadership and basic conducting skills with children
- Must possess formal training in music (degree)
- Must work within the schedule/work hours set by the Director of Worship
- Must be able to work with other departments in the church in developing a strong Children's Music Ministry

IV. FAITH COMMITMENT

Demonstrates an active and growing faith in Jesus Christ; embraces and supports the church's vision of Following Jesus for Life; honors the Reformed tradition and Presbyterian polity; and consistently reflects Christian character, integrity, hospitality, humility, and servant leadership in all relationships and responsibilities.

HOW TO APPLY:

Contact Juan Carlos Acosta, Director of Worship Ministry
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